

# Christian Alliance International School (CAIS)

## Arrangement for Class Resumption

### Part 2

12<sup>th</sup> May 2020

Dear Parents,

It has been lovely to read the messages of delight from parents on the news that school is resuming from Wednesday next week. Our teachers are very excited too!

I know that yesterday's email had a lot to digest so I will keep this one more succinct, I hope!

1. Refer to 11<sup>th</sup> May letter detailing start dates, times and grades.
2. The Health declaration form is critical so I will reiterate that point again. *"On the first day of school all students must hand in the following document: Proforma B: Travel history and health declaration."*
3. We are aware that some families are still overseas at present. Please complete the CAIS Leave Application as soon as possible so we know whether your child will be back this academic year or not. In terms of lessons, the online lessons will cease once the grade returns to school. We will ask teachers to provide more lesson content on PowerSchool Unified classroom so that your child can still see what work was covered in the class that day. Students will not be able to complete assessments done in class.
4. We are also aware that some parents are nervous about their child returning to school given the ongoing situation in Hong Kong. I want to assure you that we will take all reasonable preventative measures possible to ensure the health and safety of students. If, however, you want to keep your child at home a bit longer, then you must complete the Leave Application prior to school resuming for your child's grade. This allows the teachers to know who to expect on the first day back.
  - a. In terms of lessons, the online lessons will cease once the grade returns to school. We will ask teachers to provide more lesson content on PowerSchool Unified classroom so that your child can still see what work was covered in the class that day.

Students will not be able to complete assessments done in class.

5. Primary School student pick up
  - a. A number of parents have asked whether your child can be collected by another parent. This is where some parents are back at work for the day and are happy for their child to go home with a family friend. If you have this arrangement in place, you must let the school know who the authorized parent is.
  
6. Masks
  - a. Students must bring their own masks to school and we encourage all students to have one or two spares in their bag in case their mask is damaged during the day. The school has been blessed with some donations of face masks, so we have a limited supply available for emergency use. The EDB has also provided CAIS with masks for Primary students, which we will make available as needed.
  
7. Vending machines
  - a. High School students: the Vending machines will have face masks and water bottles available.
  
8. Water for drinking
  - a. We have turned off the water fountains to prevent it being a source of contamination. We ask that students bring one or two water bottles for their half day.
  
9. Prep classrooms
  - a. Each Prep class has an Educational Assistant, but we will have a roster of parents (1-2 a day) who can volunteer to assist in the classroom when the EA is taking children out for toileting. Only EA's will be permitted to do this, but it would be helpful to have an extra pair of hands to assist with line up and spacing. Prep teachers will be in contact. No 'helpers' permitted, only parents in this volunteer role. I have convinced Mrs. Vanderpyl to help out as well 😊 She is a trained Kindergarten teacher!
  
10. High School starts at 12pm while Primary School finishes at 12:30 pm. In that way we have no clash with start/finish times for PS and HS students.
  
11. All classrooms are set up so that students face the front and are one meter apart from each other.

12. PE Teachers will develop “non-contact” lessons.
13. The school is purchasing two more thermal cameras to bring our number to four. These will be used for arrival and also placed in strategic areas of the school where there is high traffic flow.
14. Extra hand sanitizers have been purchased and placed on all floors in the school. There will be regular cleaning of door handles during the day.
15. Recess (15-minute breaks) will be managed carefully and supervised to prevent unnecessary physical contact.
16. We will regulate the number of students going to the toilets at any one time, especially in primary grades.
17. There will be no chapel or assemblies/community time in the first two weeks. We will not have large groups of students in one space.
18. Primary School Dismissal will be held in two places to spread out the number of students in any one area.

More information will be shared with you during the week. I want to assure you that we continue to review practices every day in order to make sure we have covered all bases before the return of school.

**Key summary from this letter:**

Apply for leave if your child is not resuming school on the specified date.

This is found at <https://applyleave.caisbv.edu.hk>

Fill out Travel History and Health Declaration form prior to school resuming.

Grace and Peace

Richard VANDERPYL  
Head of School