

EMPLOYMENT APPLICATION

Personal data collected is for the purpose of assessing suitability of candidates for a vacancy within the School and to determine applicable salary and benefits of successful candidates. Details of the School's Personal Data Collection Policy can be found on the Employment page of the School website.

РНОТО

Attach jpeg if filling out electronically

Vacancy Applied For	:		Application	on Date:mm/dd	l/yyyy			
Date Available for Employment:mm/dd/yyyy			Expected	Expected Monthly Salary (HK\$):				
Personal Info	rmation							
Surname:			Given Na	ven Name:				
Chinese Name (if any	y):		Sex:					
Address:								
Phone#:	S	kype:	Email Ad	_ Email Address:				
Date of Birth:	mm/dd/y	УУУУ	Place of E	Place of Birth:				
Nationality / Citizens	ships:		Hong Kor	ng ID No. (HK residents only)	:			
Passport #:		Coui	ntry:	Expiry Date: _	mm/dd/yyyy			
Residency Status in	Hong Kong:	Permanent F	Resident	Dependent Visa	Non-Resident			
Marital Status:	Single	Married	Separated	Divorced				
Spouse Full Name (i	f applicable):			Chinese Name (if any):				
Social Insurance Nu	mber (Canadian	applicants only):						
Church Presently Att	ending:			Pastor:				



Employment History

List your employment history for the past 3 positions, beginning with your most recent job first.

4. Paraditan Willia	Duties -	Employment	Dates (mm/yy)	Salary (HK\$)		
1. Position Title		From	То	Starting	Ending	
Employe	Employer Name		Employer Address		Employer Phone	
Reason for Leaving				1		
Supervisor Name Supervisor Title		Supervis	sor Phone	Superviso	or Email	

2. Position Title	Duties	Employment I	Dates (mm/yy)	Salary (HK\$)		
2. Position fille	Duties	From	То	Starting	Ending	
Employe	Employer Name		Employer Address		Employer Phone	
Reason for Leaving		ı				
Supervisor Name Supervisor Title		Supervis	or Phone	Superviso	or Email	

3. Position Title	Duties	Employment Dates (mm/yy) From To		Salary (HK\$)	
3. Pusition fille	Duties			Starting	Ending
Employe	er Name	Employer Address		Employer Phone	
Reason for Leaving					
Supervisor Name Supervisor Title		Supervis	or Phone	Superviso	or Email



Education

Highest level of education completed: High School College/University Masters (or above)

Education	Name & Location	GPA or	Major Minor	Credential	Dates Attended (mm/yy)		
	(City & Country)	Avg %	IVIAJUI	IVIIIOI	Earned	From	То
High School							
College/ University							
Grad School							
Business/ Vocational							

Total equivalent academic years* of full-time attendance at college/university: years

Thouse one accadente your or run time attendance to equivalent to a monthle
Certifications, Office and Technical Skills Indicate any additional certifications or skills that you possess:
indicate any additional certifications of skins that you possess.
Certifications & Training:
Technical Skills:
Language Skills:
Professional Development List all professional development activities in which you have been involved over the past three (3) years.
Volunteer Work
Indicate community involvement and church volunteer work.
mulcate community involvement and church volunteer work.

^{*} Note: One academic year of full-time attendance is equivalent to 8 months



References

List the names and contact information of two (2) latest employers / immediate supervisors responsible for your performance appraisal.

Employment References					
Name	Position/School	E-mail Address	Phone Numbers		
1			Office:		
1.			Mobile:		
2			Office:		
2.			Mobile:		

List the names and contact information for one (1) pastoral reference.

Pastoral Reference					
Name Relationship E-mail Address Phone Numbers					
			Office:		
			Mobile:		

CAIS Employee: List the names of CAIS Employees that you know, if any.

Name	Department	Position

Declaration of Criminal Conviction Records

I do not, to the best of my knowledge, have any criminal convictions records and/ or pending criminal proceedings against me anywhere in the world.

OR

I have criminal convictions record(s) and/ or pending criminal proceedings against me, details of which are specified as follows:-

Authorization

Job applicants who do not wish to have the School contact current employers may leave the authorization below blank; however, this may cause communication delays that are not to the applicant's advantage.

By typing my name or signing below, I:

- 1. Authorize recruitment officers of Christian Alliance International School (CAIS) to contact references from my current or previous employers;
- 2. Verify that, to the best of my knowledge, all information provided is truthful and accurate; and
- 3. Agree that my electronic signature on this document is the equivalent of a manual/actual signature.

Applicant's Signature:	Date:	mm/dd/yyyy