

## CHRISTIAN ALLIANCE INTERNATIONAL SCHOOL TENDER IMPORTANT NOTICE

Updated on 2020-12-24

<b>Tender Reference:</b>	CAIS-PHO2021-01										
<b>Department:</b>	Academic										
<b>Subject:</b>	School Portraiture Services										
<b>Description:</b>	To provide school portraiture services for 2 year period (2021-2023) with possible extension for another 1 year (2023-2024)										
<b>Capacity:</b>	Please refer to tender documents										
<b>Enquiries:</b>	Christian Alliance International School Attn: Mr Alvis Yip 33 King Lam Street, Lai Chi Kok Tel; 3699 3899										
<b>Tender Closing Date/Time:</b>	15:00 (Hong Kong time) on <b>29 January 2021</b> <b>(If the school is closed due to coronavirus, the Tender Closing Date is postponed.)</b>  <b>Important Dates:</b> <table> <tr> <td><b>Tender opens</b></td> <td><b>8 January 2021</b></td> </tr> <tr> <td><b>Tendering Closing Date &amp; Time</b></td> <td><b>15:00 on 29 January 2021</b></td> </tr> <tr> <td><b>Tender presentation by selected Tenderers</b></td> <td><b>9-10 February 2021</b></td> </tr> <tr> <td><b>Expected tender award date</b></td> <td><b>31 March 2021</b></td> </tr> <tr> <td><b>Service commences</b></td> <td><b>commendable on 1<sup>st</sup> August 2021</b></td> </tr> </table>	<b>Tender opens</b>	<b>8 January 2021</b>	<b>Tendering Closing Date &amp; Time</b>	<b>15:00 on 29 January 2021</b>	<b>Tender presentation by selected Tenderers</b>	<b>9-10 February 2021</b>	<b>Expected tender award date</b>	<b>31 March 2021</b>	<b>Service commences</b>	<b>commendable on 1<sup>st</sup> August 2021</b>
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<b>Collection of Tender Documents:</b>	Tender documents are obtainable during office hours from the General Office, 3/F, 33 King Lam Street, Lai Chi Kok from 8 January 2021. Request for tender documents can be sent via e-mail together with the softcopy of valid Business Registration Certificate and name card of the person in charge to <a href="mailto:yipa@caisbv.edu.hk">yipa@caisbv.edu.hk</a> during the tendering period.										
<b>Submission of Tenders:</b>	<p>A tender must be submitted in one original copy, one copy of the Tender identical to the original copy and one electronic version of the Tender identical to the original copy. Original copy including the electronic version of the Tender as one set and one copy of the Tender as another set shall be submitted in two separate sealed envelopes.</p> <p>Tenders must be clearly marked with the tender reference, the subject of the tender on the outside of the sealed envelopes (but should not bear any indication which may relate the tender to the tenderer) and the tender closing date. Tender must be deposited in the appropriate Tender Box situated on the 3/F General Office, 33 King Lam Street, Lai Chi Kok before 15:00 (Hong Kong time) on <b>29 January 2021</b>. Tenders must be deposited in the tender box as specified in this tender notice ("Specified Tender Box") before the tender closing time. <b>Late tenders or tenders not deposited in the Specified Tender Box will not be considered.</b></p> <p>In case Tropical Cyclone Warning Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or "extreme conditions after super typhoons" announced by the Government is/are in force, for any duration between 09:00 and 15:00 (Hong Kong time) on the Tender Closing Date, the Tender Closing Date and time will be extended to 15:00 (Hong Kong time) on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered, or the Black Rainstorm Warning Signal or the "extreme conditions after super typhoons" announced by the Government has/have ceased to be in force.</p>										

**Remarks:**

1. Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender.
2. Christian Alliance International School does not bind itself to accept the tender with the highest score or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.