

**CHRISTIAN ALLIANCE INTERNATIONAL SCHOOL TENDER NOTICE**

<b>Tender Reference:</b>	CAIS-HR2022-01														
<b>Department:</b>	HR Department														
<b>Subject:</b>	Invitation to Tender for Group Medical and Dental Insurance Services for Christian Alliance International School for school years 2022-2023 and 2023-2024 (2 years)														
<b>Capacity:</b>	Please refer to tender documents														
<b>Enquiries:</b>	Christian Alliance International School 33 King Lam Street, Lai Chi Kok Tel: 3699 3874 (Ms Solana Ho) Email: <a href="mailto:hr@caisbv.edu.hk">hr@caisbv.edu.hk</a>														
<b>Tender Closing Date/Time:</b>	12:00 noon (Hong Kong time) on <b>27 June 2022 (Monday)</b>  <b>Important Dates:</b> <table border="0"> <tr> <td><b>Tender commences</b></td> <td><b>30 May 2022 (Mon)</b></td> </tr> <tr> <td><b>Tendering closing date &amp; time</b></td> <td><b>12:00 noon 27 June 2022 (Mon)</b></td> </tr> <tr> <td><b>Accept enquiries through email</b></td> <td><b>30 May 2022 (Mon) – 15 June 2022 (Wed)</b></td> </tr> <tr> <td><b>Answer enquiries through email to all tenderers</b></td> <td><b>2 June 2022 (Thur) – 17 Jun 2022 (Fri)</b></td> </tr> <tr> <td><b>Expected tender award date</b></td> <td><b>Not later than 8<sup>th</sup> August 2022 (Mon)</b></td> </tr> <tr> <td><b>Expected contract signing date</b></td> <td><b>Not later than 15<sup>th</sup> August 2022 (Mon)</b></td> </tr> <tr> <td><b>Service commences</b></td> <td><b>1<sup>st</sup> September 2022 (Thur)</b></td> </tr> </table>	<b>Tender commences</b>	<b>30 May 2022 (Mon)</b>	<b>Tendering closing date &amp; time</b>	<b>12:00 noon 27 June 2022 (Mon)</b>	<b>Accept enquiries through email</b>	<b>30 May 2022 (Mon) – 15 June 2022 (Wed)</b>	<b>Answer enquiries through email to all tenderers</b>	<b>2 June 2022 (Thur) – 17 Jun 2022 (Fri)</b>	<b>Expected tender award date</b>	<b>Not later than 8<sup>th</sup> August 2022 (Mon)</b>	<b>Expected contract signing date</b>	<b>Not later than 15<sup>th</sup> August 2022 (Mon)</b>	<b>Service commences</b>	<b>1<sup>st</sup> September 2022 (Thur)</b>
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<b>Collection of Tender Documents:</b>	Interested parties please contact Ms Solana Ho at <a href="mailto:hr@caisbv.edu.hk">hr@caisbv.edu.hk</a> on or after 27 May 2022 for collecting tender documents.														
<b>Submission of Tenders:</b>	A tender must be submitted in duplicate. Tenders must be clearly marked with the tender reference, the subject of the tender on the outside of the sealed envelopes (but should not bear any indication which may relate the tender to the tenderer) and the tender closing date. Tenders must be deposited in the tender box as specified in this tender notice (“Specified Tender Box”) situated on the Foyer on the G/F, Christian Alliance International School, 33 King Lam Street, Lai Chi Kok before 12:00 noon (Hong Kong time) on <b>27 June 2022 (Monday)</b> . <b>Late tenders or tenders not deposited in the Specified Tender Box will not be considered.</b>  In case Tropical Cyclone Warning Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or “extreme conditions after super typhoons” announced by the Government is/are in force, for any duration between 09:00 and 12:00 noon (Hong Kong time) on the Tender Closing Date, the Tender Closing Date and time will be extended to 12:00 noon (Hong Kong time) on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered, or the Black Rainstorm Warning Signal or the “extreme conditions after super typhoons” announced by the Government has/have ceased to be in force.														
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